



Fairfield Museum and History Center Library
370 Beach Road
Fairfield, CT 06824

Manuscript Finding Aid

Title: Roger Ludlowe Fathers' Club of Fairfield, Inc. Records
Collection #: Ms B98
Dates: 1943-1962
Size of Collection: 1.25 linear ft. (2-1/2 boxes)
Accession Number:
Donor: Salvaged from Roger Ludlowe building July 1997
Restrictions: None
Processed by: Cheryl Bliss
Date: February 1998

Biographical/ historical note:

The Roger Ludlowe Father's Club was organized in 1931 to promote educational interests of the student body of the Roger Ludlowe High School and to assist the faculty "in all that pertains to the welfare of the students." The membership was open to fathers of students at the high school and any other interested adult male residents of Fairfield.

The club's projects included the construction of tennis courts at Legion Field and bleachers at the high school, an honor roll of students in the military service during World War II, and the establishment of an insurance fund to pay athletes' medical expenses. The fathers also created a student loan fund. Money was raised primarily through staging an annual play.

Scope and content note:

The records of the Father's Club were found scattered in a vault on the bottom floor of the Roger Ludlowe building prior to that structure's conversion into educational offices. Although incomplete, the records do give some indication of the fund raising activities of the club and the projects the group funded.

Administrative records, organized in Series A, consist of two copies of the constitution and by-laws adopted in 1943, an annual report for 1944-45, lists of officers for 1948-1956, and records of the project committee, 1954-56. Incoming and outgoing correspondence, 1947-1962, are arranged chronologically in Series B. Many of the letters concern financial matters.

Series C consists of material related to the plays produced by the Father's Club. Play programs from 1946, 1947, 1951, 1952 and 1961, are found in folder 1. Tickets for an unnamed show are in folder 2. Correspondence, 1944-1946, primarily concerns soliciting companies to buy ads in the play program or instructs the financial secretary to pay outstanding bills. The largest body of material, financial records organized in Series D, is also the most complete. Annual reports of the financial secretary, 1949-1951 are arranged in folder 1. Show accounts, 1944-1962, supplement the correspondence and play programs found in Series C. Records of the scholarship fund, 1954-1961, and general accounts, 1946-1962 are also included in this series. Other records encompass investment accounts; check registers, 1945-1958; and bills, 1946-1962.

Series A. Administrative Records, 1944-1956, 1962	Box 1
Series B. Correspondence, 1947-1962	Box 1
Series C. Plays, 1944-1952, 1961	Box 1
Series D. Financial Records, 1944-1962	Box 1, 2, 3

ROGER LUDLOWE FATHERS' CLUB OF FAIRFIELD, INC.
Records, 1943-1962

Box 1

Series A. Administrative Records, 1943-1962

- Folder 1. Constitution and by-laws, 1943; annual report, 1944-45; lists of
- Folder 2. Project committee records, 1952-1958

Series B. Correspondence, 1947-1962

- Folder 1. Incoming, 1948-1950
- Folder 2. " 1951-1953
- Folder 3. " 1954
- Folder 4. " 1955
- Folder 5. " 1956
- Folder 6. " 1957
- Folder 7. " 1958
- Folder 8. " 1959
- Folder 9. " 1960
- Folder 10. " 1961
- Folder 11. " 1962
- Folder 12. Outgoing, 1947-1953
- Folder 13. " 1954
- Folder 14. " 1955-1956
- Folder 15. " 1957
- Folder 16. " 1958
- Folder 17. " 1959-1962

Series C. Plays, 1944-1961

- Folder 1. Programs, 1946-1952, 1961
- Folder 2. Tickets, n.d.
- Folder 3. Correspondence, 1944
- Folder 4-5. Correspondence, 1945
- Folder 6. Correspondence, 1946

ROGER LUDLOWE FATHERS' CLUB OF FAIRFIELD, INC.
Records, 1943-1962

Box 1 (cont.)

Series D. Financial Records, 1944-1962

- Folder 1. Annual report, Financial Secretary, 1949-1951
- Folder 2. Show accounts, 1944-1949
- Folder 3. Show accounts, 1950-1954
- Folder 4. Show accounts, 1955-1962

Box 2

- Folder 5. Scholarship fund accounts, 1954-1961
- Folder 6. Treasurer's record, 1946-1947
- Folder 7. General accounts, 1948-1955
- Folder 8. General accounts, 1956-1962
- Folder 9. Investments
- Folder 10. Check register, 1945-1953
- Folder 11. Check register, 1953-1958
- Folder 12. Deposit slips, 1947, 1950, 1956

Box 3

- Folder 13. Bills, 1946
- Folder 14. Bills, 1947
- Folder 15. Bills, 1948
- Folder 16. Bills, 1949
- Folder 17. Bills, 1950
- Folder 18. Bills, 1951
- Folder 19. Bills, 1952
- Folder 20. Bills, 1953
- Folder 21. Bills, 1954
- Folder 22. Bills, 1955
- Folder 23. Bills, 1956
- Folder 24. Bills, 1957
- Folder 25. Bills, 1958
- Folder 26. Bills, 1959
- Folder 28. Bills, 1962

ROGER LUDLOWE FATHERS' CLUB OF FAIRFIELD, INC.
Records, 1943-1962

Subject headings:

Amateur theater--Conn.--Fairfield
Educational fund raising--Conn.--Fairfield
Fairfield (Conn.)--Clubs
Parents' and teachers' associations--Conn.--Fairfield
Playbills--Conn.--Fairfield